

PUBLIC HEARING

Cornell Cooperative Extension, 50 West High Street, Ballston Spa, NY at 8:30am
Universal Tax Exemption Policy (UTEP) Amendments

AGENDA

Tuesday, January 13, 2026, following the public hearing
Cornell Cooperative Extension Meeting Room
50 West High Street, Ballston Spa, New York 12020

Please click on embedded links to access the agenda's documents.

1. Call to Order
2. Annual Organization Meeting
 - Election of Chairman and Board Officers
 - Chairman's Appointment of Committee Members
3. *Approval of December 9, 2025 meeting minutes
4. *Approval of UTEP Amendments
[Current UTEP](#)
[DRAFT Proposed Amendments](#)
[UTEP Amendment with highlighted changes](#)
5. *Sales Tax Exemption Extension Maple Ave Development Project – 612 Maple Ave: Maple Ave Development Associates, LLC, BBL Construction Services, LLC, BBL- Carlton, LLC, Galusha & Sons, LLC and 5 other Sub-Agents: October 1, 2026
6. Chairman's Report
7. CEO Report
 - Board's Fiduciary Acknowledgement Form – to be signed
 - Confidential Board Evaluations document – to be completed
 - Conflicts of Interest Policy – to be signed
 - Sub-committee nominations
 - ABO/PARIS Report
8. CFO Report
 - Statement/Report as of December 31, 2025
 - CD Update
 - Audit January 2026 for Year End 2025
9. Administrator
 - PILOT Updates
 - Year End 2025 Project Surveys
 - SCAM Invoices
 - Saratoga Planning and Zoning Conference: February 11, 2026
 - Quarterly Payment to Saratoga Planning and Economic Development
 - Quarterly Payment to Cassie Drake
 - Invoice- NYS Economic Development Council
 - Invoice- Moreau Receiver of Taxes

Rodney Sutton
CHAIRMAN



*Denotes action item

10. Agency Counsel
 - Upcoming Closings
 - Upcoming Closeouts/Reconveyances (Prior to March 1, 2026)
11. Other Business
 - SEDC – pending applications
12. Next Meeting Date: February 10, 2026
13. Adjournment