

PUBLIC HEARING

**Cornell Cooperative Extension, 50 West High Street, Ballston Spa, NY at 8:30am
Universal Tax Exemption Policy (UTEP) Amendments**

AGENDA

**Tuesday, January 13, 2026, following the public hearing
Cornell Cooperative Extension Meeting Room
50 West High Street, Ballston Spa, New York 12020**

Please click on embedded links to access the agenda's documents.

1. Call to Order
2. Annual Organization Meeting
 - Election of Chairman and Board Officers
 - Chairman's Appointment of Committee Members
3. *Approval of December 9, 2025 meeting minutes
4. *Approval of UTEP Amendments
 - [Current UTEP](#)
 - [DRAFT Proposed Amendments](#)
 - [UTEP Amendment with highlighted changes](#)
5. *Sales Tax Exemption Extension Maple Ave Development Project – 612 Maple Ave: Maple Ave Development Associates, LLC, BBL Construction Services, LLC, BBL- Carlton, LLC, Galusha & Sons, LLC and 5 other Sub-Agents: October 1, 2026
6. Chairman's Report
7. CEO Report
 - Board's Fiduciary Acknowledgement Form – to be signed
 - Confidential Board Evaluations document – to be completed
 - Conflicts of Interest Policy – to be signed
 - Sub-committee nominations
 - ABO/PARIS Report
8. CFO Report
 - Statement/Report as of December 31, 2025
 - CD Update
 - Audit January 2026 for Year End 2025
9. Administrator
 - PILOT Updates
 - Year End 2025 Project Surveys
 - SCAM Invoices
 - Saratoga Planning and Zoning Conference: February 11, 2026
 - Quarterly Payment to Saratoga Planning and Economic Development
 - Quarterly Payment to Cassie Drake
 - Invoice- NYS Economic Development Council
 - Invoice- Moreau Receiver of Taxes

Rodney Sutton
CHAIRMAN



*Denotes action item

10. Agency Counsel
 - Upcoming Closings
 - Upcoming Closeouts/Reconveyances (Prior to March 1, 2026)
11. Other Business
 - SEDC – pending applications
12. Next Meeting Date: February 10, 2026
13. Adjournment