

## **AGENDA**

**Tuesday, January 14, 2025 at 8:30am**  
**Saratoga County Planning Department**  
**50 West High Street, Ballston Spa, New York 12020**

Please click on embedded links to access the agenda's documents.

1. Call to Order
2. Annual Organization Meeting
  - Election of Chairman and Board Officers
  - Chairman's Appointment of Committee Members
3. \*Approval of [December 10, 2024](#) meeting minutes
4. \*Sales Tax Exemption : add BBL Carlton as Sub-Agent: Maple Avenue Development Associates, LLC
5. \*Sales Tax Exemption: add cb 9 Old Stonebreak, LLC as Additional Agent for cb20 Project
6. Chairman's Report
7. CEO Report
  - \*Application: [Core-Tech Industrial Corp.](#)
  - Board's Fiduciary Acknowledgement Form – to be signed
  - Confidential Board Evaluations document – to be completed
  - Conflicts of Interest Policy – to be signed
  - Sub-committee nominations
8. CFO Report
  - Financial Statement/Report as of December 31, 2024
  - CD Update
  - ABO Report
  - Audit January 2025 for Year End 2024
9. Administrator
  - PILOT Updates
  - [Year End 2024 Project Surveys](#)
  - Saratoga Planning and Zoning Conference: February 5, 2025
  - Quarterly Payment to Saratoga Planning and Economic Development
  - Quarterly Payment to Cassie Drake
10. Agency Counsel
  - 113 Tabor Rd
  - SCIDA Application Update
  - Upcoming Closings
  - Upcoming Closeouts/Reconveyances (Prior to March 1, 2025)
11. Other Business
  - SEDC – pending applications
12. Next Meeting Date: February 11, 2025
13. Adjournment