

**AGENDA**  
**Tuesday, December 12, 2023**  
**Saratoga County Planning Department**  
**50 West High Street, Ballston Spa, New York 12020**

Please click on embedded links to access the agenda's documents.

1. Call to Order
2. \*Approval of [October 17, 2023 meeting minutes](#)
3. \*Munter Holdings: [Final Resolution](#)
4. \*Active Solar ([Amended](#)): [Final Resolution](#)
5. \*Sponsorship for Saratoga County Planning & Zoning Conference
6. \*NYS Economic Development Council Membership
7. Chairman's Report
  - 2023 Project Year End Summary
  - January's meeting and organizational items
8. CEO Report
  - Board's Fiduciary Acknowledgement Form – to be signed
  - Confidential Board Evaluations document – to be completed
  - Conflicts of Interest Policy – to be signed
  - Sub-committee nominations
9. CFO Report
  - Financial Statement/Report- as of November 30, 2023
  - Report on payments issued in November/December 2023
  - Saratoga County Planning Department Year-end Invoice of IDA
  - 2023 Budget vs. Actual
10. Administrator
  - PILOT Updates
  - 2024 Projected Close out/Reconveyance of Title
  - Update on Insurance Certificates
11. Agency Counsel
12. Other Business
  - SEDC – pending applications
13. Next Meeting Dates: 2024
14. Adjournment