



Revised 12-12-2022

**AGENDA**  
**Tuesday, December 13, 2022**  
**Planning Department Conference Room**  
**50 West High Street, Ballston Spa, NY 12020**

1. Call to Order
2. Approval of [September 20, 2022, Meeting Minutes](#)
3. Chairman's Report
  - [Camoin Report Draft – Economic Impact Statement](#)
  - January's meeting and organizational items
4. CEO Report
  - Application Status: Active Solar (ES-TD Ventures, LLC)
  - CHPE update
  - CoreTech/CTI: Extension of Sales Tax Exemption Expiration
  - Citation: Dennis Brobston's retirement
  - Board's Fiduciary Acknowledgement Form – to be signed
  - Confidential Board Evaluations document – to be completed
  - Conflicts of Interest Policy – to be signed
  - Sub-committee nominations
5. CFO Report
  - [Financial Statement/Report as of November 30, 2022](#)
  - [2022 Budget vs Actual](#)
  - [Proposed 2023 Budget](#)
6. Administrator
  - [PILOT](#) updates
  - Close-out/reconveyance of title
  - 2022 YE Project Summary (to be mailed EOM)
  - Update of Company Insurance Chart
7. Agency Counsel
8. Other Business
9. Next Meeting Date and Location: ????
10. Adjournment