

**Rodney Sutton**  
CHAIRMAN



**Agenda**  
**Tuesday March 8, 2022**  
**8:30 – 9:45 a.m.**

**PRESENT:** Members: Chairman Rod Sutton, Mike Mooney, Tom Lewis, Phil Klein, Kevin Tollisen, Erinn Kolligian.

**Absent:** Yvonne Manso

**STAFF & GUESTS:** Scott Duffy, CEO; Jeff Many, CFO; James A. Carminucci, Esq., Agency Counsel; Dennis Brobston, SEDC; and Lori Eddy, recording secretary. Michael Valentine absent w/previously scheduled appointment

1. Call to Order
2. Approval of February 8, 2022 Meeting Minutes
3. Application: Core Tech (Res.# 1507 – accept appl and set public hrng)
4. Application Amendment: Summit at Halfmoon (Res.# 1508 - review and set public hearing date)
5. CHPE Financial Updates- discussion
6. CEO Report
  - SEDC Professional Services Agreement renewal – (Res.# 1509)
  - Moreau Rail Spur – discussion
  - SEDC – request for financial support for fundraiser
  - Work w/Agency Counsel on drafting updates to CEO & CFO approved contracts
7. CFO Report-
  - Monthly Financial Report
  - Initiate PARIS Reporting
8. Chairman’s Report:
  - Saratoga Racecourse Study: consider update by Camoin Associates (Res.?)
  - Appointment of UTEP Review Committee (Res?)
9. Administrator: delegate to CEO/CFO to address in absence\*
  - Receipt of 2021 PILOT Payments and Distribution to Taxing Jurisdictions (see Chart\*)
  - 2021 YE Surveys (CFO\*)

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- Company filings of ST-340s – sales tax exemptions on 2021 Construction\*
- Company submission of Sales Tax Report\* – 2021 Construction
- Draft of ST-62 Chart\* – submit to NYS Tax & Finance re sales tax

10. Adjournment

\*if materials are completed prior to the meeting they will be made available to CEO for distribution